

1st June 2018, Brøndby

To: Member Associations

Re: Application to host the 2018 BEC Para-Badminton Event (15th – 18th November 2018)

Dear Member Association,

Badminton Europe is inviting Member Associations to host the **2018 BEC Para-Badminton Event**. If you are interested in hosting this event, we would like to receive a proposal from you. Please submit a budget detailing the income and expenditure of the course in your proposal and other relevant information in the 'Application to Host' form.

The 2018 BEC Para-Badminton Event this year will consist of a combination of coaching course for new/beginner coaches in para-badminton and an administration course for administrators who will help kick start para-badminton in their countries.

The host organiser is expected to deliver the following:

- Accommodation and full board for participants and staff
- Unlimited access of at least 6 courts during the entire event
- Minimum 8 para-badminton players from Wheelchair and Standing Sport Classes
- Minimum one meeting room for about 30 persons during the entire event
- Transport
 - arrival and departure transport to/from the airport and to/from event venue(s)
 - internal transport for all participants for the event's official activities
- Assistance between the local organisations and Badminton Europe
- Report and pictures delivered latest one week post event.

The 2018 BEC Para-Badminton Event is subjected to take place from **15th – 18th November 2018**.

Please indicate in your proposal the total capacity of participants. Kindly also be aware that it will be an advantage if the local para-badminton coach(es), administrator(s) and players are available to take part in this event. Applications to host the 2018 BEC Para-Badminton Event must reach Badminton Europe office no later than **Monday, 2nd July 2018 before 16:00 CET**.

Please use the **application form** attached when making your proposal. Kindly send it to Tania Teoh, BEC Junior Manager at tania.teoh@badmintoneurope.com. If you require any further information, please do not hesitate to contact Tania Teoh at the above listed email.

Kind regards,



João Matos
BEC Para-Badminton Commission Chair



Jimmy Andersen
Senior Manager